



**SEFNCO Communications is currently recruiting for a Quality Control Coordinator to support our Sacramento, CA facility!**

Operating from multiple locations, SEFNCO Communications has the ability to provide single source engineering, construction, and management solutions that meet the growing needs of phone, broadband, cable and cellular companies throughout the Western United States. Our expertise has positioned us to support local, State, and Federal agencies, including military installations. It is the same fundamentals that founded the company that drive the company today. SEFNCO Communications is committed to providing the highest level of quality service to our customers and the communities we live in.

**Summary:**

The role of the Quality Control Coordinator is to ensure all completed construction projects are completed per customer construction specifications.

**Primary Duties:**

- Function as the primary contact for customer concerns and complaints for both in-house and subcontractor crew performance.
- Manage customer complaints by responding to customer emails, calls and non-conformance issues.
- Responsible for ensuring all proper permitting and bonding requirement have been met.
- Prepare and present reports relating to job quality performance.
- Companywide safety practices, policies and training.

**Secondary Duties:**

- Physical field work as needed to support primary duties to include walking of sites.
- Base knowledge of aerial and underground construction.
- Practical knowledge of Network operations and associated inventory for both RF and Fiber networks.

**Desired Knowledge, Skills, and Abilities:**

- Valid US Driver's license
- Clean driving record
- Lift and carry up to 50 lbs.
- Ability to walk out construction areas
- Ability to bend, stoop, kneel to access vaults, ect.
- Ability to stand for long periods of time
- Resource management and/or dispatch experience
- Ability to read and understand maps, drawings and diagrams for project build process
- Highly organized person and can show planning and processes to support daily work
- Proficient with Microsoft Office products - Outlook, Excel, Word, Etc...
- Ability to become proficient with customer "Host Systems"

- Understanding of RF and Fiber network architectures
- Ability to manage multiple staff members
- Can interface with customers on/off site as required
- Professional and effective leader
- Effective Project Manager (ability to manage multiple projects at one time)
- Practical and conceptual thinking as related to project descriptions and needs.
- Excellent verbal, written, phone, and interpersonal skills
- Ability to work in a fast paced high volume work environment
- Dependable, flexibility to work weekends and holidays, as needed
- Ability to be on-call, as needed.
- Work independently under minimal supervision

**Interested and qualified candidates: Please send your resume to [careers@sefnco.com](mailto:careers@sefnco.com)**

**RE: QC\_ Sacramento**

Pre-employment drug screen and criminal background check required.

SEFNCO participates in E-Verify and E-Screen.

SEFNCO is an Equal Opportunity Employer